

## PLANNING/PREPARATION

### Responsibilities:

- Check the website in regard to stadium location and transportation times. Contact the show Chief Judge with any problems or questions you may have.
- Review CBA caption philosophy notes and all additional materials. <http://cbamarching.com/judginginformation.html>
- Prepare tote sheets. **PRINT all caption sheets!**
- Bring your phone/tablet fully charged; bring chargers, extension cord/power strip and headsets to the contest.
- **Update your phone/tablet with the latest software updates.**

## NUMBERS MANAGEMENT

### Responsibilities:

- Numbers Management Logistics –Use CBA consideration for Box movement: CBA has “fluid” movement into boxes. *Refer to Point of Emphasis* and Bottom third-middle third-top third as your tool.
- The **value of the tenth** is as critical as ever. Judges can hold scores during the contest. Correct spreads in sub-captions truly tell the story of the contest. Be aware of bottom line spreads between competitors.
- Each Sub-caption is always a combination of the “what and how”. The decisions in each sub-caption must be independently considered. REFER to the “*What and How*” *CBA Position Paper* and “*Principles of Scoring*”.

## DURING the show:

- Commentary matching the number - please ensure you do this. Continue the trend in caption and sub-caption independence to reflect true strengths and vulnerabilities. We do not expect captions to agree on winners unless the winner deserves to win each caption! The **SYSTEM** picks the winner. Tell the bands your reactions and responses and concerns. Be open and authentic. There can be opportunities for growth in every box.
- All judges should emphasize all points of comparison and specifically speak to what is written/designed and how it relates to scoring significance and achievement. **Look for ways to say more with less.**
- You must wait until the official announcement before making commentary.
- Up your game regarding etiquette / discussion between bands. Trust yourself. Be sure your recorder is turned off after each performance. Input your numbers after each performance.

## SHOW logistics:

**Ensure your recorder, phone, or tablet is working on site and report any issues to the chief judge or onsite Contest Admin.**

**Log into BandScore upon arrival at the show site. Double check show assignment and caption.**

- The “judges’ room” for breaks and meals is for working judges only; be aware that this may not be a private room.
- Address specific questions with your onsite chief judge. Judge the performance of the day!
- Finals is a completely different contest - with different emphasis, different performance, different sampling, etc. You are not bound to any scores given in prelims. Remember the intention of your contest: preliminary contests choose finalists and final contests sort them out with appropriate spreads.
- No accessing social media while judging. Be professional.